



Zoning/Land Use Verification Request Form

303 East B Street, Ontario, California 91764 Phone: 909.395.2036 / Fax: 909.395.2420

WHAT IS A ZONING/LAND USE VERIFICATION LETTER?

A document prepared by the City of Ontario's Planning Department which informs property owners, lenders and prospective buyers of property, of the zoning and general plan designations of a site based on the City of Ontario's current Development Code.

HOW CAN I REQUEST A ZONING/LAND USE VERIFICATION LETTER?

A completed Zoning/Land Use Verification Request Form must be submitted to the Planning Department through our Citizen Portal Access website at <https://automation.ontarioca.gov/onlinePermits>.

GENERAL INFORMATION

Applicant: _____
 Address: _____

 Telephone No.: _____ Fax No.: _____
 Email: _____

Address Completed Zoning/Land Use Verification To (if different from Applicant):

Name: _____
 Business: _____
 Address: _____

 Telephone No.: _____ Fax No.: _____
 Email: _____

For staff use only

File No.: _____
 Date Rec'd: _____
 Rec'd by: _____
 Fee Paid: \$ _____
 Cash Check (# _____)
 Credit Card
 Receipt No.: _____
 Date Due: _____

Send letter via (check all that apply):

US Mail
 Email to: _____

PROPERTY IDENTIFICATION

Property Location/Address: _____
 Assessor's Parcel No(s): _____
 What type of structure(s) exist on the property? _____

 What is the current use of the property (residential, commercial, industrial, vacant)? _____

For staff use only

Existing Land Use(s): _____
 Policy Plan: _____ Zoning: _____