

Ontario Museum of History & Art Board of Trustees
Meeting Minutes
August 27, 2024

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CALL TO ORDER

President Chris Kueng called the Museum Board of Trustees meeting to order at 6:02 PM

PLEDGE OF ALLEGIANCE

Led by President Kueng

ROLL CALL

PRESENT:	President	Chris Kueng
	Board Member	Christian Garcia
		Jerry Weems
	Museum, Arts & Culture Director	Marissa Kuchek
	Museum Manager	Carolyn Oakes
	Facilities Coordinator	Jaymee Lambert
	Administrative Assistant	Veronica Padilla
ABSENT:	Executive Director	Helen McAlary
	Council Liaison	Debra Porada
	Board Member	Rick Caughman
	Board Member	Shannon Gerstheimer
	Museum Associates Liaison	Leslie Sherwood-James

APPROVAL OF MINUTES

July 23, 2024, minutes were approved by a 3-0 vote with a motion from Board Member Christian Garcia and a second from Board Member Jerry Weems.

PUBLIC COMMENT

None.

CITY COUNCIL LIAISON DEBRA PORADA

None.

STAFF REPORTS

Director Report

Museum, Arts & Culture Director, Marissa Kuchek

Director Kuchek went over division updates:

The Collection team met with Native American Graves Protection and Repatriation Act Representatives to become more aware of their Federal and State laws. They are also starting to inventory the *Gem of the Foothills* exhibition.

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The Exhibits team is working on the *Día de los Muertos* exhibition, which will be happening alongside the *Art of Healing* exhibition. Ten artists will be exhibiting their artwork in the *Día de los Muertos* exhibition, and it will be located in gallery four.

The Education team visited the Chino Water Basin Conservation District and Water Wise Community Garden. There has also been multiple tours within the last month. Caylin Yorba-Ruiz lead a Studio Saturday program where she led a workshop titled *Mindful Artmaking*.

Staff Report

Facilities and Visitor Experience Coordinator, Jaymee Lambert

Facilities and Visitor Experience Coordinator, Jaymee Lambert, discussed the in-person visitor numbers for Fiscal Year 2023-2024 at the Museum. Facilities and Visitor Experience Coordinator, Lambert explained that the front desk staff inquire about how guests learned about the Museum and also request their zip code to determine whether they are from out of town or the greater Ontario area.

Museum, Arts & Culture Director, Marissa Kuchek

Director Kuchek presented the Ontario Museum of History & Art's Strategic Plan, highlighting the team's achievements over the past fiscal year. She mentioned their attendance at three conferences: the California Association of Museums, the Western Museum Association, and the American Alliance of Museums. Kuchek expressed a desire to prioritize certain items to be added to the Museum's Strategic Plan. Board Members Shannon Gerstheimer and Rick Caughman were absent from the meeting, and these matters will be discussed in the next board meeting in September. President Kueng and Board Members Garcia & Weems emphasized the need to prioritize the renovation of the main entry and store to improve traffic flow and the overall aesthetic of the Museum. They also expressed interest in having the Ontario Museum of History & Art apply to the Museum Assessment Program (MAP) and focus on planning and inventory for the *Gem of the Foothills*.

OLD BUSINESS

None.

NEW BUSINESS

None.

MUSEUM ASSOCIATES COMMENTS

None.

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MUSEUM BOARD OF TRUSTEES COMMENTS

Board Member Christian Garcia was curious about the technology upgrades with the virtual reality. He would like to see it continuously upgraded throughout the years. Board Member Garcia also expressed interest in attending the conference next year.

Board Member Jerry Weems commented on the attendance and its importance. He also explained that he likes to interact with the public during events.

President Chris Kueng stated that the attendance numbers were impressive from the last year. The Museum is very methodical and organized.

FUTURE AGENDA ITEMS:

None.

NEXT MEETING

Tuesday, September 24, 2024, at 6:00 PM in Historic Council Chambers.

ADJOURNMENT

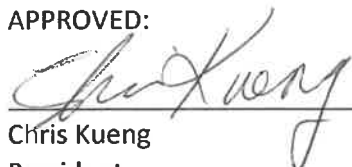
Motion to adjourn was made by Board Member Weems with a second by Board Member Garcia with a 3-0 vote. The meeting was adjourned at 7:17 PM.

Submitted:

 9.24.24

Veronica Padilla
Administrative Assistant

APPROVED:

 9/24/2024

Chris Kueng
President