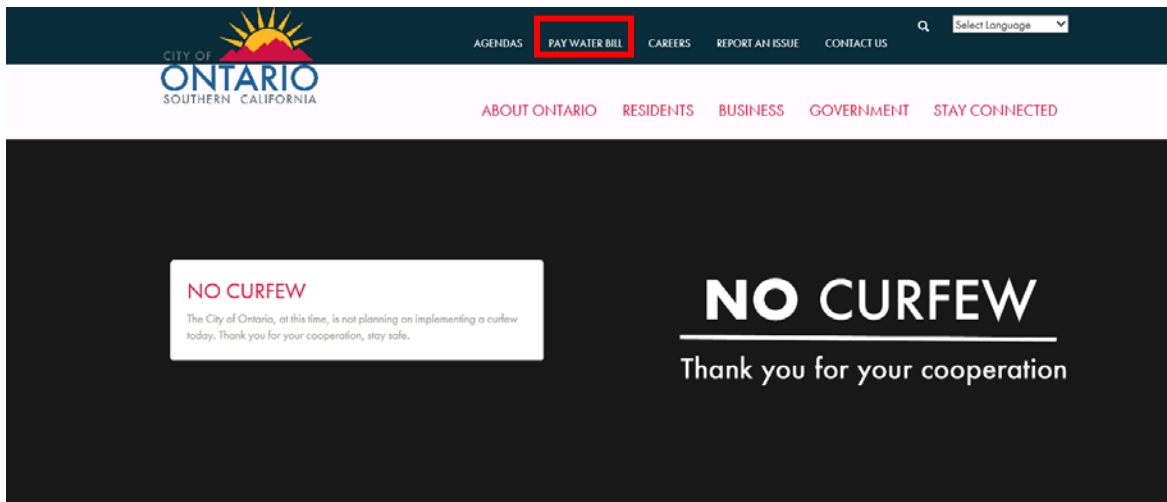


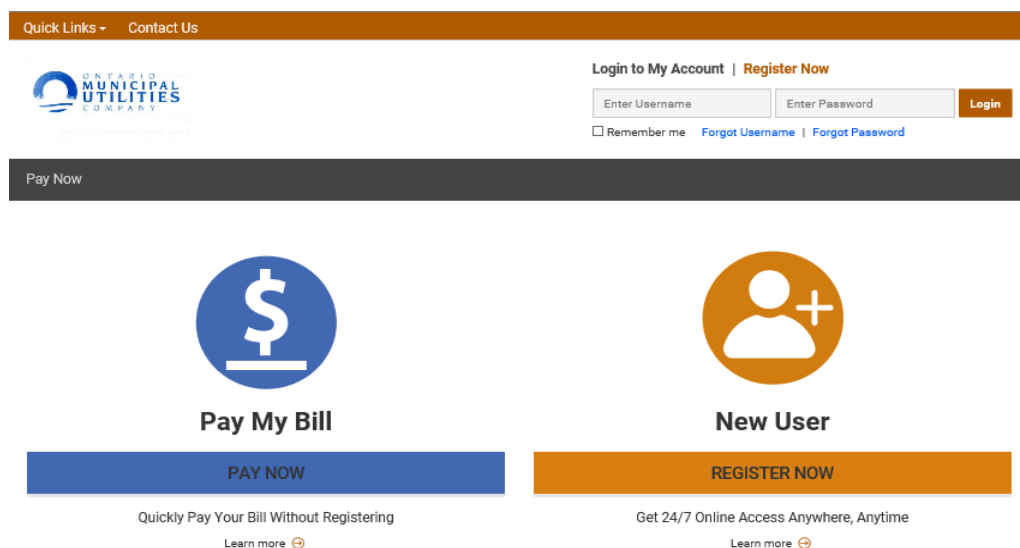
Ontario Municipal Utilities Company Payment Portal

Accessing the Ontario Municipal Utilities portal- 2 options

Option1: From the city's website ontarioca.gov, click on *Pay Water Bill*. This will direct you to the Ontario Municipal Utilities portal.



Option 2: Go to directly to website <https://customer.ontarioca.gov/>



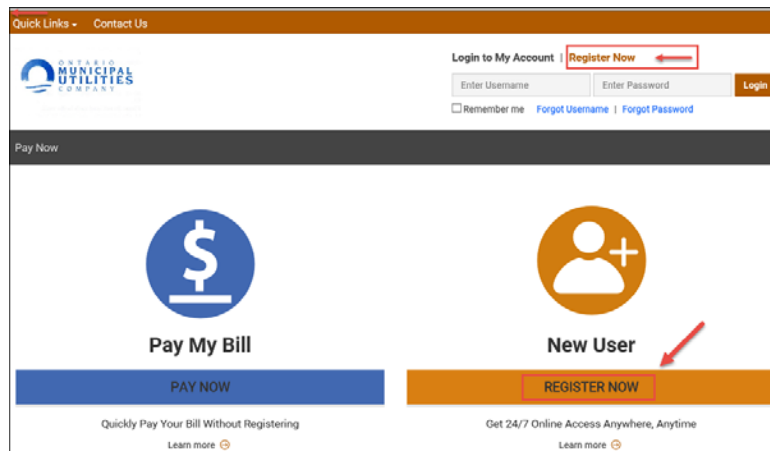
Easy-to-Use Self Service Portal

How to Register an Account

After clicking on “Pay Water Bill” through the city’s website or going straight to the Ontario Municipal Utilities portal:

1. Click **Register Now**.

Note: If you only wish to make a payment without registering, you can select *Pay My Bill* or *Pay Now*



2. Complete the new registration form as follows:

Note: Please follow the requirements when setting up your password

New User Registration

User Registration includes entering mandatory information, which are marked as (required). Member accounts are Verified once account information has been submitted. You will receive an email containing a link to use to verify your account. Registration may take several seconds, once the Register button is clicked.

Username (required)	<input type="text" value="Username"/> <small>Your user name can include letters, numbers or both.</small>
Password (required)	<input type="text" value="Password"/> <small>Passwords can include a combination of letters, numbers and special characters.</small>
Confirm Password (required)	<input type="text" value="Confirm Password"/> <small>Passwords can include a combination of letters, numbers and special characters.</small>
Customer Number (required)	<input type="text" value="Customer Number"/>
Account Number (required)	<input type="text" value="Account Number"/>
	<input type="checkbox"/> Receive Paperless Bills <small>Receive email notices alerting you of changes to your account.</small>
	<input type="checkbox"/> Receive Printed Bills <small>Receive regular printed bills and notices alerting you of changes to your account.</small>
Email Address (required)	<input type="text" value="Email Address"/>
Confirm Email Address (required)	<input type="text" value="Confirm Email Address"/>

Note: All fields need to be completed that are indicated with '(required)'.

Field	Notes
Username	A string of alpha/numeric characters the user will use to log in for future access
Password	An arbitrary password chosen by the user. Please follow requirements.
Confirm Password	Confirms the password above
Customer Number	Your customer number located on your utility bill
Account Number	Your account number located on your bill right after your customer number
Receive Paperless Bills?	Check to receive bills electronically
Receive Printed Bills?	Check to continue receiving paper bills
Email Address	Valid email address of the user
Confirm Email	Confirms that the email address above is correct. Users will not be able to log in with their verification code if they do not receive the registration response

Note: If there are any issues with the entry requirements of the form such as fields not filled in correctly or left blank, alerts will appear indicating the noncompliant fields.

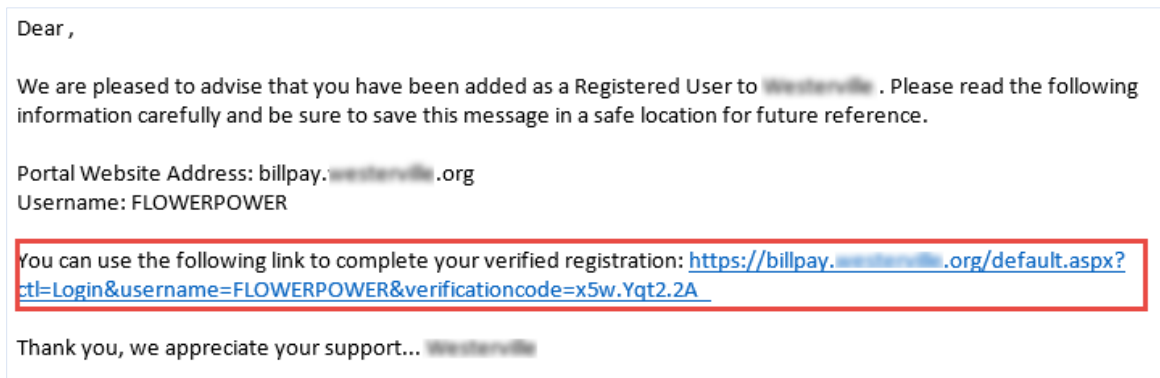


- Click **Register** at the bottom of the form.
- If the registration is successful, the page will display a message that a **registration verification email** was sent to the email address provided.
*See picture below

New User Registration

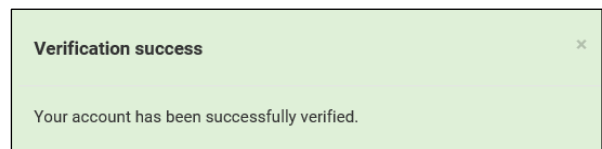
You have successfully registered for Infinity.Link. An email with an account verification link has been sent to jdemelo@advancedutility.com. Please click on the link to complete your account verification.

5. Once you locate the registration verification email, you need to click on the link in the body of the message. This will successfully verify and complete registration.

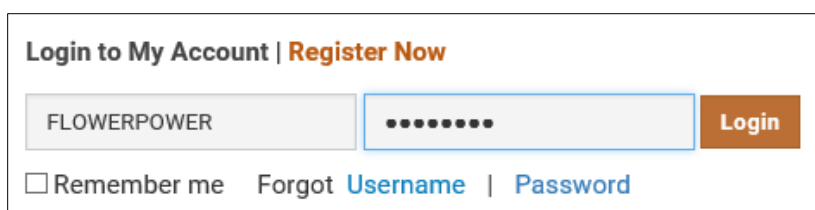


Note: You must click on the link in the verification email in order to complete registration. If this step is missed, you will not be able to login. If you attempt to log in, you will receive a message that you must verify the registration.

6. Once you have clicked on the **link**, you will be directed to the Login Page and will see the following pop up message:



7. You can now login and begin using your account to check bills, usage, or make payments.



Login to My Account | Register Now

FLOWERPOWER Login

Remember me Forgot Username | Password

***If you have any questions or trouble when setting up your new account, please contact the Utilities Customer Services Center at (909)395-2050 and a Customer Services Representative will be able to assist you.**