



CITY OF ONTARIO
ONTARIO MUSEUM OF HISTORY AND ART
BOARD OF TRUSTEES MEETING AGENDA
FAYE DASTRUP HAMILL HISTORIC COUNCIL CHAMBERS
225 S. EUCLID AVE. • ONTARIO, CA
March 28, 2023 • 6:00 PM

CALL TO ORDER

6:00 PM

PLEDGE OF ALLEGIANCE

Click or tap here to enter text.

ROLL CALL

- Kueng
- Caughman
- Gerstheimer
- Weems
- Del Turco
- Dorst-Porada/City Council Member

MUSEUM ASSOCIATES LIAISON

- Sherwood-James

STAFF PRESENT

- McAlary, Executive Director of Community Life & Culture Agency
- Kuchek, Museum Arts & Culture Director
- Sifuentes, Curator of Collections
- Kessinger, Administrative Technician

MINUTES

MOTION TO APPROVE MINUTES FOR January 24, 2023

PUBLIC COMMENTS

6:30 PM

The Public Comment portion of the Board of Trustees meeting is limited to 15 minutes total, with each speaker allowed a maximum of 3 minutes. Additional speakers are allowed 3 minutes each at the end of the meeting. Prior to consideration of old or new business agenda items, speakers will be allowed a maximum of 3 minutes each to comment on that specific item. Under provisions of the Brown Act, the Board of Trustees is prohibited from taking action on oral requests.

CITY COUNCIL LIAISON DORST-PORADA

STAFF REPORTS

- 1. Director’s Report – Marissa Kuccheck
- 2. Collection Move to Bon View Offsite Storage – Michelle Sifuentes
- 3. Strategic Plan Update – Marissa Kuccheck

OLD BUSINESS

Click or tap here to enter text.

NEW BUSINESS

MUSEUM ASSOCIATES/LIAISON COMMENTS

Click or tap here to enter text.

MUSEUM BOARD OF TRUSTEES COMMENTS

Click or tap here to enter text.

FUTURE AGENDA ITEMS

- 1. Built on Water Walk-through + VR Update – May

NEXT MUSEUM BOARD OF TRUSTEES MEETING(S)

Next meeting:

Tuesday, April 25, 2023 at 6:00 PM

ADJOURNMENT

7:00 PM

MOTION TO ADJOURN /



Agenda Report
March 28, 2023

SECTION: STAFF REPORT

Prepared By: Marissa Kuceck

Action: Report & File

Staff Member Presenting:

Marissa Kuceck

Approved By: Marissa Kuceck

SUBJECT

Director's Report

AGENDA REPORT SUMMARY

Education:

Since the time of the last board meeting the Education division hosted a range of programs and continues to prepare for the opening of *Built on Water*. On January 29th the historian Ric A. Dias virtually facilitated a history talk on Kaiser Steel and its connection to the region. Virtual audience members reminisced on the days before and were grateful to have a community of people who remembered working at the steel mill. The Museum celebrated Black History Month on February 4th with a silk-screening workshop where local artist Skool Boiz designed tote bags for the community to print. In addition, art by local Black artists was featured on display in the courtyard. As part of the *We the People* exhibition opening at the February 18th Art Walk, the Museum welcomed approximately 500 community members in the galleries and outside in the museum plaza with local vendors. The Education division hosted an Art Cart activity where participants created mixed-media postcards exploring the exhibition themes of justice and freedom. Participation was robust and the resulting artwork will be on

display in the Museum hallway for an upcoming program later this month. On March 4th the exhibits team moderated an artist panel discussion with seven of the exhibiting artists and guest curator Riea Owens. Since our last report, the Museum hosted school tours with Ontario High School, Central Language Academy and Bon View Elementary, in partnership with CCMA.

In preparation for the completion of the renovation of the Carlson Education Classroom, staff met with the Museum Associates Education Committee to discuss needs for the classroom space. They selected furniture and acoustic paneling for purchase. The team is excited to begin using the classroom in late Spring.

The Education team also completed interviews for Community Voices on Water, a community-based interview project that will be featured in *Built on Water*. Local community members, organizations and businesses spoke about their relationship to water and how water affects their business practices and lifestyles. Interviewees include: Huerta del Valle, Amy's Farm, Dragonfruit Skin Care and more. In addition, last month the team and city staff participated in the beta testing of the interactive educational app, *Water Keepers* where individuals will follow the daily tasks of a citrus farmer, water quality manager and water resource engineer. This app will be available for download on a mobile app and is featured in the exhibit.

Workshops for the upcoming month include: an art making table at the City of Ontario's Community Open House promoting the *Built on Water* exhibit on March 25. Future programs include a Mindful Art program on April 7th, a *We the People* Art Cart takeover with exhibiting artist cindita on April 16th.

Exhibits:

Since our last meeting, the Museum opened our current exhibition, *We the People: Yesterday, Today, and Tomorrow*. The exhibition was developed with the assistance of two guest curators, Riea Owens, and Dr. Patricia Jessup-Woodlin. The exhibition was an open call juried exhibition that received 122 applications and 59 works of art were selected by the guest curators. Some highlights about the exhibit include:

- A freshman Chaffey high school student was one of the artists selected for the exhibition.
- The exhibition has been featured in the Press Enterprise, Daily Bulletin, University of La Verne's *Campus Times*, NPR, and KUCR radio.
- We have received positive feedback in our comment book including visitors from Rochester, New York, and Palo Alto, California.
 - "Very impactful messages, very unique and dynamic displays of art, thought-provoking."
 - "The art is moving, thought-provoking, and helps us start conversations that are difficult. Thank you."

The next temporary exhibit will be the 12th Ontario Open, an open-call juried exhibition that acts as a fundraiser for the Museum Associates. Ontario Open flyers went sent to rec centers, the libraries, and were placed at Mestiza's, Gloria's, DOIA, Logan's, Ontario Credit Union, Boot Barn, and The Arts Area. Earlier this month, the exhibit reached capacity with 35 artists (5 from Ontario) and 60 artworks. Staff created a waitlist in case artists withdraw from the exhibit, and they will be notified no later than May 1st if a spot opens. The exhibition runs from May 18, 2023- July 30, 2023 and there will be a closing reception to celebrate the exhibiting artists on Saturday, July 22nd.

Other:

The AAM site visit has been rescheduled to Wednesday, August 9th and Thursday, August 10th.



ONTARIO
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Agenda Report

March 28, 2023

SECTION: STAFF REPORT

Action: Report & File

Prepared By: Michelle Sifuentes

Staff Member Presenting: Michelle Sifuentes

Approved By: Marissa Kuchek

SUBJECT

Collection Move to Bon View Offsite Storage

AGENDA REPORT SUMMARY

In 2018 the Museum hired consultant Dave Harvey to do an assessment of the Museum's collections space. In addition to visiting the Museum and looking over the collection storage space, he reviewed past assessment reports including the draft of the Master Facility plan. In his final report Mr. Harvey noted the issue of "collections overcrowding that seriously impacts access and preservation" and he recommended the Museum pursue acquiring a long-term collection storage building that was at least 17,000 sq. ft. which would provide room for future collections growth. The year after Mr. Harvey's assessment roughly 2,500 artifacts were removed from vaults located in the *Built on Water* and Carlson galleries in preparation for the construction of the new exhibition space and renovations to the education space. In 2020 plans for a 2,500 sq. ft. offsite collections storage facility were developed to house these artifacts.

Between 2021-2022, the Collections team worked to inventory, conduct condition reports, photograph, rehouse and prep these artifacts for their eventual relocation.

Construction on the space at 1333 S. Bon View Ave, began in Summer of 2021. The new environmental controlled space has a room for intake and prep in addition to two rooms for collections housing. This new addition for Collections storage will allow the staff to better process, care, maintain and conduct best practices for collection management. While this space is only 2,500 sq. ft., it will serve as a model, allowing staff to observe how the space is utilized and how to plan for a larger storage facility in the future.

The new building was cleared for use in January of this year. Staff worked with Merchants Building Maintenance, LLC to install shelving units and archives units in room two. The Museum hired The Art Collective to move all items to the new offsite location, the move took place in a span of 4 days between February 1 – 6, 2023. Large items were placed in custom crates, roughly over 150 boxes were moved in addition to many non-boxed items and artwork. Currently the Collections staff is working on organizing the new space, setting up the various rooms and conducting an after move inventory. Room one will be the intake/workspace, equipped with a worktable, desk, computer, collections supplies and eventually a freezer for treatment. Room two has five archival units and eleven shelving units that will hold the archives and small to medium sized artifacts. Room three will house the larger artifacts, crated artifacts, paintings, and textiles.

In addition to the move, the Collections department welcomed three new Collections Assistants. The new Collections team has been hard at work getting the new space set up and preparing for a wall-to-wall inventory of the Museum's entire collections. The collections were partially inventoried in 2009. This new inventory will include cleaning up any discrepancies, renumbering items, selecting items for the deaccession process, photographing, data updating, rehousing, and relocating. Currently the Collections team is looking at a minimum 2-year timeframe to conduct this project.



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Prepared By: Marissa Kucheck

Staff Member Presenting: Marissa Kucheck

Approved By: Marissa Kucheck

SUBJECT

Mid-year Strategic Plan Update

AGENDA REPORT SUMMARY

The most recent Museum strategic plan was developed in 2015 and updated in 2020. In 2015 the group crafted an extensive document with action items for the following five years. The Strategic Directions that they identified were: Presenting a Dynamic Experience, Engaging our Diverse Communities and Enhancing our Physical Environment. On an annual basis the plan is revisited with the board, staff and director with the goal of developing a one-year action plan to address specific areas. These strategic directions remain in our current plan, which was updated and adopted in June of 2020. This update focused on adding two key areas to the strategic directions: developing additional resources and achieving museum accreditation.

At the April board meeting the new Director of Museum, Arts & Culture reviewed the current plan with the board and focused on areas that needed the board's attention and feedback such as: clarifying specific goals and defining measurable outcomes, drawing attention to audience growth and museum visitation over the last two year and

facilitating a SWOT (strengths, weaknesses, opportunities, threats) in relation to a key goal of increasing community engagement. At the October board meeting, a one-year action plan was presented, which identified goals for the current fiscal year that would fulfill key areas of the strategic plan. SMART goals were identified for each strategic direction. At this meeting, the director will present an update and report on the status of completion for each goal.